



ONEIDA TITLE & ABSTRACT, INC.

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CLOSING INFORMATION CHECKLIST

ORDERED BY: _____ COMPANY NAME: _____

TRANSACTION (SELLER/BUYER): _____

CLOSING DATE: _____ TIME: _____ PLACE: _____ CONTRACT DATE: _____

SELLER PRESENT: YES _____ NO _____ BUYER PRESENT: YES _____ NO _____

SALE PRICE: _____ EARNEST MONEY: _____ COMMISSION: _____

PROPERTY LOCATION: _____

PRIOR EVIDENCE OF TITLE: _____

BUYER'S LENDER INFORMATION: _____

SELLER INFORMATION
Name: _____
Address: _____
Address after Sale: _____
Phone Number: _____
E-mail Address: _____
Fax #: _____
Social Security #: _____
Existing Loan: _____ Acct. # _____ Phone #: _____
Attorney: _____
Marital Status: _____
Seller's Primary Residence: YES _____ NO _____
Lot Size/Acres: _____
Water Frontage: _____

BUYER INFORMATION
Name: _____
Address: _____
Address after Sale: _____
Phone Number: _____
E-Mail Address: _____
Fax #: _____
Social Security #: _____
Taking Title As: _____
Attorney: _____
Marital Status: _____

ADDITIONAL CHARGES

SELLERS

BUYERS

